

**GREENHOUSE GAS EMISSIONS REDUCTION FUND**  
**Quarterly Progress Report Form**  
**Calendar Year 2011, Quarter 1 – ETP Program DRED/LRCC**

Organization Name: Department of Resources & Economic Development / Lakes Region Community College (DRED/LRCC)  
 Program Title: Efficiency Training Program (ETP)  
 Program Contact: Bob Reals, Jr. bob.reals@dred.state.nh.us (603) 271-2341  
 Reporting Period: 12 /08 /2010 - 3 /31 /2011

- 1) Summary of work completed during this reporting period.  
 a) Provide a summary of activities relevant to this grant using Exhibit A of your contract as an outline. Include summaries of work completed by all project partners.

DRED, in partnership with LRCC and supporting partner, Plymouth Area Renewable Energy Initiative (PAREI), received \$400,000 to expand its job training classes to prepare New Hampshire's workforce for green energy jobs in the energy efficiency sector. In this new phase of the program, courses will be expanded to cover a wider range of job skills. Classes are supported by a Mentoring Support program to give qualified candidates supervised hands-on experience with both energy audits and installations. This program will help to ensure that weatherization and energy efficiency measures will be implemented through well trained locally-based businesses who can deliver energy efficiency and weatherization installations that are both safe and sound.

Since the 2011-2012 grant was announced in October of 2010, DRED, LRCC, and PAREI have invested over 200 hours of staff time preparing to implement the Efficiency Training Program. This time is not considered billable because it was incurred during the conclusion of the prior GHGERF grant work. Contracts between DRED and LRCC along with the contract between DRED and PAREI, were not approved until March 16, 2011. We therefore have designed the ETP activities, budget, and the billable portion of the contract, to begin April 1, 2011.

- b) List quantitative actions in table format below (see directions for more details)

<b>Table 1: Activity Summary</b>					
<i>Activity</i>	<i>2011 Q1</i>	<i>2011 Q2</i>	<i>2011 Q3</i>	<i>2011 Q4</i>	<i>2012 Q5</i>
	0				

- 2) List projected annual energy savings by fuel type for all completed energy efficiency projects during this reporting period (see Reporting Instructions for more details.)

<b>Table 2: Projected Energy Savings Summary</b>					
<i>Fuel</i>	<i>2011 Q1</i>	<i>2011 Q2</i>	<i>2011 Q3</i>	<i>2011 Q4</i>	<i>2012 Q5</i>
<i>Oil (Gallons)</i>	0				
<i>Electric (kWh)</i>	0				
<i>Natural Gas (Therms)</i>	0				
<i>Propane (Gallons)</i>	0				

3) Please list total (billable) hours worked on the project as required by your contract.

<b>Table 3: Labor Hour Reporting</b>				
<i>2011 Q1</i>	<i>2011 Q2</i>	<i>2011 Q3</i>	<i>2011 Q4</i>	<i>2012 Q5</i>
0				

4) Explain any obstacles encountered or any milestones not reached. *Note any problems or delays. If you have a deviation from the plan, contact the PUC before proceeding and document approved action.*

ETP's implementation was delayed because DRED/LRCC's prior GHGERF grant was finishing up on March 31, 2011. Although DRED's contract with the PUC for ETP was approved by Governor & Executive Council (G&C) on December 8, 2010 the contracts between DRED and LRCC along with the contract between DRED and PAREI, were not approved by G&C until March 16, 2011.

Despite the uncertain future of GHGERF-funded programs in NH, there has been considerable work to continue the momentum built from the previous training program, and to plan the implementation of this expanded Efficiency Training Program. The assumption is that this job training program will be implemented for the duration of its contracted term.

5) Summarize work to be completed next quarter.

A number of initiatives are planned for the next quarter. These include BPI Building Analyst training, Installer Training Boot Camp training, Energy Audit Software Training (TREAT), Mentoring, and Equipment Rental preparation.

6) If applicable, in a section labeled *Beyond the Contract* (or some other well defined title), please report other activities, partnerships, funding or other synergies that have occurred as a result of this funding.

None at this time.

7) If applicable, please include brochures, workshop announcements, or other materials developed to promote your grant activities. Attachments (and other documentation) are appreciated.

None at this time.

8) Complete the Invoicing form which includes your Budget vs. Actual Expenditures. *(Save this worksheet for future reporting as we will want to see your quarterly expenditures as the project continues.) You are required to submit budget vs. actual with each invoice.*

Nothing to bill at this time.